BY-LAWS

OF

ADELPHI LODGE,

NO. 110,

A. F. & A. M.

OF

WINFIELD, KANSAS.

OTTAWA, KANSAS.
KESSLER & UNDERWOOD, BOOK AND JOB PRINTERS.
1882.

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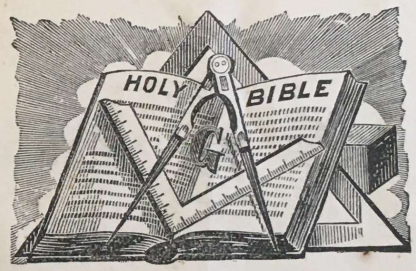

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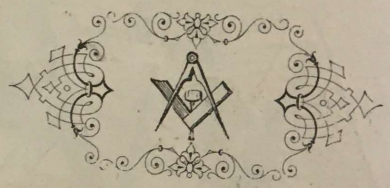

BY-LAWS.

CHAPTER I.

TITLE.

SECTION 1. The title of this Lodge shall be Adelphi Lodge, No. 110.

WARRANT.

SEC. 2. The Warrant of this Lodge is a Charter, granted on the 17th day of October, A. D. 1872, A. L. 5872, by the Most Worshipful Grand Lodge of Kansas, to whose Constitution, By-Laws, rules and edicts the most implicit respect and obedience shall ever be paid by its officers and members.

TERRITORIAL JURISDICTION.

SEC. 3. The territorial jurisdiction of this Lodge extends on every side, to a point equi-distant, to the nearest Lodges, respectively.

THE COMMUNICATIONS OF THE LODGE.

SEC. 4. The communications of this Lodge shall be either stated, festival, or called.

The stated meetings shall be held on the first and third Tuesdays in each month.

The festival communications, for social pleasure, may be held on the anniversaries of St. John the Baptist, June 24th, and St. John the Evangelist, December 27th, or the day before or the day after, respectively, at such hour as may be designated by a vote of the Lodge.

Called communications may be held at any time, at the discretion of the Worshipful Master, due notice being given to a reasonable number of members, for such purposes as may be specified in the notice, and not incompatible with the laws and usages of Masonry.

All the communications of this Lodge shall be held at the Masonic Hall in the city of Winfield, unless for funeral or other emergent purposes, the Worshipful Master shall direct otherwise.

All business of this Lodge, except the burial of the dead, must originate at the stated communications.

All balloting on petitions for initiation, membership, or restoration, the allowance of claims and the appropriation of the funds of the Lodge, must be done at stated communications.

No communication of this Lodge, either stated, festival, or called, can legally be held unless the WARRANT is present and displayed in view of the members present; nor can the Lodge be opened unless at least seven members are present and the same be congregated by either the Worshipful Master, the Senior Warden, or the Junior Warden, who may, after congregating the Lodge, call any competent Past Master to preside as Worshipful Master.

Degrees may be conferred at a called communication, provided the candidate has been duly elected at a stated communication.

The order of business at the stated communications of this Lodge, unless the Worshipful Master or the Lodge otherwise direct, shall be as follows:

ORDER OF BUSINESS.

1. Reading the minutes of the last stated and all intervening communications.
2. Unfinished business.
3. Reports of committees on petitions.
4. Reports of standing committees.
5. Reports of special committees.
6. Reports of officers.
7. Balloting.
8. Reception of petitions.
9. New business, resolutions and motions.
10. Presentation of bills.
11. Communications.
12. Applications for advancement.
13. Work.
14. Announcement of receipts since last meeting.

No stated communication can be called off beyond the day or night on which it was opened; but the Lodge must be regularly closed in form before the brethren disperse.

This Lodge shall be represented at each Grand Annual Communication of the Grand Lodge of Kansas as far as practicable.

CHAPTER II.

MEMBERS AND THEIR DUTIES—WHO ARE MEMBERS OF THIS LODGE.

SECTION 1. The members of this Lodge are all those who have been RAISED or elected to membership therein, and have subscribed their names to the By-Laws, and have not dimitted or been expelled.

THE DUTIES OF MEMBERS.

SEC. 2. The duties of the members of this Lodge are, to obey the laws and edicts of the Grand Lodge, the By-Laws, rules and regulations of this Lodge, and are also those inculcated in the several lectures and charges of the three symbolic degrees of Free Masonry.

CHAPTER III.

THE OFFICERS—THEIR ELECTION, INSTALLATION AND DUTIES—OFFICERS OF THE LODGE.

SECTION 1. The officers of this Lodge shall be ranked and titled as follows:

1. The Worshipful Master.
2. The Senior Warden.
3. The Junior Warden.
4. The Treasurer.
5. The Secretary.
6. The Senior Deacon.
7. The Junior Deacon.
8. The Senior Steward.
9. The Junior Steward.
10. The Tyler.
11. The Chaplain.

ELECTION OF OFFICERS.

SEC. 2. The officers of this Lodge, except the Deacons, Stewards, Chaplain and Tyler are elective, and a majority of all the votes cast shall be necessary to a choice.

The election of officers of this Lodge shall be annual, and at such time as is now, or may hereafter be, prescribed by the By-Laws of the Grand Lodge.

On the evening of the election, as aforesaid, and after the regular business of the Lodge (except work) is transacted, the Worshipful Master shall order the Lodge to prepare for the election of officers, and he shall appoint two competent members to act as tellers.

The Secretary shall then call the roll of all the members who are entitled to vote, beginning with the Worshipful Master, and continuing, according to rank and seniority; and as each one's name is called, he shall approach the box and deposit a written ballot.

When the votes are thus collected, they shall be called by the tellers, and tallied and counted by the Secretary.

When the result is ascertained, it shall be declared by the Worshipful Master, or by his order.

The vote shall be first taken for Worshipful Master, and when that office is filled, the vote shall be taken for Senior Warden, then for Junior Warden, then for Treasurer, and lastly for Secretary, in the same manner.

While the Secretary is calling the roll, and until the result of the vote is declared, as aforesaid, each member shall, except while voting, remain seated and be silent.

No one can be elected Worshipful Master who has not first served as Warden in this or some other regular Lodge, or as Worshipful Master of this Lodge under dispensation.

Every Master Mason a member of this Lodge, who is not at the time under exclusion for unmasonic conduct, shall be eligible to vote, and none others.

No member present, and entitled to vote, shall be excused from that duty, except by permission of the Lodge, granted for good and sufficient reasons presented.

Immediately following the election of officers, as above described, the Worshipful Master elect shall appoint the Senior and Junior Deacons, Stewards, Chaplain and Tyler.

Each officer, duly elected and installed, shall hold his office until his successor is duly elected and installed; and no officer duly elected and installed can resign his office during the term thereof, nor can he be dimitted by the Lodge during his term of office.

INSTALLATION OF OFFICERS.

SEC. 3. The installation of the officers of this Lodge shall take place on or before the 27th day of December in each year, but after the close of the Grand Annual Communication of the Grand Lodge of Kansas.

The last Past Master, when present, may install the Worshipful Master elect, who may then proceed to install the other officers.

The rules for installing shall be those set forth in the various Masonic Manuals approved by the Grand Lodge of Kansas; and the installation may be public if the Lodge so direct.

DUTIES OF OFFICERS.

SEC. 4. The duties and prerogatives of the officers of this Lodge are those contained in the Constitution, By-Laws, rules and edicts of the Grand Lodge of Kansas, those established by the landmarks and immemorial usages of Masonry, and those contained in the respective charges given them at their installation.

The Treasurer shall report, in writing, to the Lodge, at the last meeting in each quarter, the amount of moneys received and disbursed by him during the preceding quarter, and show the condition of the treasury.

The Secretary shall report in writing, at the first meeting in each quarter, the amount of moneys received by him and paid over to the Treasurer during the preceding quarter. He shall also make his annual return to the Grand Lodge, upon the forms furnished by the Grand Secretary, duly certified, and forward one copy thereof to the Grand Secretary in time to be received by him by the first day of February of each year; and it is the special duty of the Worshipful Master to see that this return is promptly and properly made.

The Secretary shall receive for his services the sum of fifty cents for each meeting at which he performs the duties of his office, together with the amount of his dues.

The Tyler shall receive for his services the sum of fifty cents for each meeting at which he performs his duties, and be exempt from Lodge dues.

CHAPTER IV.

PETITIONS FOR INITIATION, MEMBERSHIP, ADVANCEMENT, DIMITS—ACTION THEREON.

SECTION 1. Every application for initiation into the

Masonic order, through this Lodge, shall be by written petition, signed by the applicant's own hand.

This petition must be recommended by at least two Master Masons, members of the Lodge, and delivered to the Secretary, with the full sum of Fifteen Dollars accompanying it.

If the Lodge receive the petition, it shall be referred to a committee of three members, Master Masons, other than the recommenders, who shall diligently investigate the character and standing of the applicant, and report to the Lodge at its stated meeting one month therefrom.

The qualifications for an initiate are, faith in God, hope in immortality, and charity towards all mankind. He shall also have attained to the age of twenty-one years, be free born, under tongue of good report, and have resided one year within the jurisdiction of the Grand Lodge of Kansas, and six months within the jurisdiction of this Lodge.

Before any candidate can enter the Lodge for initiation, he shall plainly declare his assent to the following interrogatories:

1. Do you seriously declare, on your honor, before these gentlemen, that, unbiased by the improper solicitations of friends, and uninfluenced by mercenary motives, you freely and voluntarily offer yourself a candidate for the mysteries of Masonry?

2. Do you seriously declare, upon your honor, before these gentlemen, that you are prompted to solicit the privileges of Masonry by a favorable opinion conceived of the institution, a desire for knowledge, and a sincere wish of being serviceable to your fellow-creatures?

3. Do you sincerely declare, upon your honor, before these gentlemen, that you will cheerfully conform to all the ancient established usages and customs of the fraternity?

Should the applicant be rejected, the deposit fee shall be returned to him. Should he be elected, and fail to come forward for initiation within six months,

his fee shall be declared forfeited, and the whole proceedings in his case null and void.

PETITION FOR MEMBERSHIP.

SEC. 2. An application for membership into this Lodge, by a Master Mason, shall be by written petition, signed by the applicant's own hand.

This petition shall be recommended by at least two members of this Lodge, Master Masons, and must be accompanied by a regular dimit from the last Lodge of which the applicant was a member, or satisfactory evidence that such Lodge is no longer in existence. If the Lodge receive the petition, it shall be referred, lie over, and be reported upon as in the case of a petition for initiation.

ADVANCEMENTS.

SEC. 3. An application, by an Entered Apprentice or Fellow Craft, made in this Lodge, for advancement to a higher degree, may be made orally, through the Junior Warden, or some other member of the Lodge a Master Mason.

The qualifications of an applicant for a higher degree are, thorough proficiency in the preceding degree, and satisfactory evidence that he possesses the genuine spirit of a Free Mason.

No application for advancement can be entertained until after an interval of at least one lunar month from the reception of the preceding degree, nor until after an examination is had in open Lodge as to the qualifications of the applicant.

All balloting for advancement must be at a stated communication of the Lodge.

An application for advancement by one who has been initiated or passed in any other Lodge, must be accompanied by a recommendation or certificate of good standing from the Lodge in which he was admitted, if such Lodge still exists.

DIMITS.

SEC. 4. An application for dimit from this Lodge

may be oral, by the applicant, or by any member a Master Mason, in his behalf.

A dimit shall not be granted except on the payment of the applicant's dues up to the date of application.

No application for a dimit shall be entertained by this Lodge if the petitioner is under charges for unmasonic conduct of any kind; but a dimit shall not be refused when application is made therefor, on behalf of a member of this Lodge, whose dues are paid, and against whom no charge is pending.

ACTION ON PETITION.

SEC. 5. Applications for initiation, membership, or restoration, must lie over until the next stated communication after they are presented; all others may be acted upon at the same communication at which they are received.

No vote shall be taken on any petition for initiation, membership, or restoration, until a report thereon by the proper Investigating Committee is made to the Lodge, and when taken, shall be by secret ballot, and one negative vote shall reject.

In balloting, if more than one negative vote appear, the balloting shall cease, and the candidate be declared rejected; but if, on the first ballot, one negative only appear, a second ballot shall immediately take place; and if, on the second ballot, a negative still appear, the candidate shall be declared rejected.

No one shall inspect the ballot save the Master or Wardens, and no brother shall be permitted to make known to another, or to the Lodge, what manner of vote he cast.

The vote upon applications for dimits, diplomas, or charity, shall be taken by a show of hands, and a majority of votes shall decide such questions.

CHAPTER V.

FEES, DUES, MANAGEMENT OF LODGE FUNDS—FEES FOR DEGREES.

SECTION 1. No candidate shall be initiated, passed

and raised in this Lodge for a less sum, in the aggregate, than thirty-five dollars.

The fee for the first degree (or that of Entered Apprentice) shall be fifteen dollars, the whole of which must accompany the petition.

The fee for the second degree (or that of Fellow Craft) shall be ten dollars, to be fully paid before the degree is conferred.

The fee for the third degree (or that of Master Mason) shall be ten dollars, to be fully paid before the degree is conferred.

No fee for membership shall be charged.

DUES OF MEMBERS.

SEC. 2. The dues of members shall be, first, the sum of fifty cents annually, as Grand Lodge dues for each one who is a member of this Lodge at any time during the current Masonic year; and the sum of fifty cents per quarter, as Lodge dues, payable to the Secretary at the end of each quarter.

The first quarter shall begin with the first stated communication in January; the second quarter in April, the third in July, and the fourth in October.

MANAGEMENT OF FUNDS.

SEC. 3. All moneys received by the Secretary, on behalf of the Lodge, shall be handed over to the Treasurer, at or before the next communication subsequent to its reception.

All moneys received by the Treasurer, on behalf of the Lodge, shall be kept by him as a separate fund from his private hoard, and be at the command of the Lodge at any moment when drawn upon or called for.

The Lodge, at its discretion, may loan out its funds at interest, under the supervision of the Treasurer, he taking good and sufficient security therefor.

The Lodge may make such appropriation of its funds for charity as may be deemed right.

CHAPTER VI.

COMMITTEES, STANDING AND SPECIAL—STANDING COMMITTEES.

SECTION 1. There shall be two standing committees of the Lodge, viz: A Committee of Charity and a Committee of Finance.

COMMITTEE OF CHARITY.—The Committee of Charity shall consist of the Worshipful Master and the Wardens.

The duties of the Committee of Charity shall be to dispense the benevolence of the Lodge so as to relieve human distress in the most speedy and practicable manner.

The Committee of Charity shall have power at any time to draw upon the Treasurer, through its chairman, the Worshipful Master, for a sum not exceeding three dollars at a draft, to be bestowed upon a distressed Worthy Master Mason, his wife, widow, or orphan child, or upon any other distressed worthy applicant for aid.

The Committee of charity may take such measures, in employing nurses to wait upon the sick, engaging the burial of the dead, etc., as any sudden contingency may demand, and present the bills through the Finance Committee for settlement.

COMMITTEE OF FINANCE.—The Committee of Finance shall consist of three members, Master Masons, to be appointed by the Worshipful Master on the day of his installation, and in case of vacancy, at the next stated communication thereafter.

The duties of the Committee of Finance shall be to examine the books, vouchers, and reports of the Treasurer and Secretary, from time to time, and report thereon, in writing, to the Lodge quarterly. They shall also examine and audit all bills, accounts and claims that may be presented to the Lodge for payment, and report upon the same in writing. No account

shall be allowed by the Lodge until it shall be examined and reported upon by the Finance Committee.

SPECIAL COMMITTEES.

SEC. 2. Special committees shall be appointed upon all applications for initiation or membership, and upon other items of business, at the discretion of the Lodge.

Special committees upon application for initiation or membership shall consist of three members; but upon other items of business, of such number as the Lodge, at its discretion, may decide upon.

All reports of committees shall be in writing, unless otherwise ordered by the Lodge.

All committees, whether standing or special (except the Committee of Charity), shall be composed of Master Masons, members of the Lodge.

Members who are appointed to serve on committees shall feel bound in Masonic honor to give patient and diligent attention to the business of their appointment, and report their conclusions to the Lodge without fear or favor.

CHAPTER VII.

DISCIPLINE—OFFENSES, TRIALS, PENALTIES, APPEALS.

SECTION 1. Discipline for Masonic offenses shall be conducted according to the laws, rules, and forms prescribed by the Grand Lodge of Kansas.

CHAPTER VIII.

AMENDMENTS.

Any portion of these By-Laws may be amended, or others substituted therefor, at the will of the Lodge; Provided, the general principles of Free-Masonry and

the Constitution, rules and edicts of the Grand Lodge of Kansas are carefully maintained.

Provided, That all amendments shall be read in open Lodge, and shall lay over until the next stated communication thereafter.

RULES OF ORDER.

1. The Lodge shall meet at the time specified in the By-Laws, and after it has been opened, the register of its proceedings at the last stated and all intervening communications shall be read.

2. When the Lodge is closed, or called to refreshments, all the officers and members shall seat themselves in their respective places until the Worshipful Master shall go forth.

3. When a brother rises to speak, he shall respectfully address himself to the Worshipful Master; and if he transgress the rules of the Lodge, in speaking or otherwise, the Worshipful Master shall call him to order, when he shall immediately sit down, unless permitted to explain.

4. No brother shall be permitted to speak more than twice on any question, without leave, nor more than once until every other brother wishing to speak has spoken; and when two or more rise at the same time to speak, the Worshipful Master shall name the brother who shall speak first.

5. While the Worshipful Master is addressing the Lodge, or putting a question, or a brother is speaking, no brother shall entertain any private discourse, nor pass between the speaker and the chair.

6. There shall be no debate after the question is put by the Worshipful Master.

7. Every brother present when any question is put shall be required to vote, unless excused by the Master.

8. When a motion is made and seconded, it shall be stated by the Worshipful Master, or, if in writing, shall be read aloud by the Secretary, before being debated.

9. Every motion shall be reduced to writing, if any member desire it.

10. After a motion is stated by the Worshipful Master, or read aloud by the Secretary, it shall be considered in possession of the Lodge, and cannot be withdrawn, save by permission of the Lodge.

11. When a motion is under debate, no motion shall be received, except to amend it, to commit it, to postpone, or to lay it on the table.

12. Any member may call for a division of the question.

13. Motions and reports may be referred to committees, at the discretion of the Master.

14. A motion for amendment, until decided, shall preclude all other amendments of the main question.

FUNERAL SERVICE.

Master. What man is he that liveth and shall not see death? Shall he deliver his soul from the hand of the grave?

S.W. His days are as grass; as a flower of the field, so he flourisheth.

J.W. For the wind passeth over it, and it is gone; and the place thereof shall know it no more.

Master. Where now is our departed brother?

S.W. He dwelleth in night; he sojourneth in darkness.

J.W. Man walketh in a vain shadow; he heapeth up riches, and cannot tell who shall gather them.

Master. When he dieth he shall carry nothing away; his glory shall descend after him.

S.W. For he brought nothing into the world, and it is certain he can carry nothing out.

J.W. The Lord is merciful and gracious, slow to anger and plenteous in mercy.

S.W. God is our salvation; our glory, and the rock of our strength; and our refuge is in God.

J.W. He hath not dealt with us after our sins, nor rewarded us according to our iniquities.

Master. Can we offer any precious gift acceptable in the sight of God to redeem our brother?

S.W. We are poor and needy. We are without gift or ransom.

J.W. Be merciful unto us, O Lord, be merciful unto us; for we trust in thee. Our hope and salvation are in thy patience. Where else can we look for mercy?

Master. Let us endeavor to live the life of the righteous, that our last end may be like his.

S.W. The Lord is gracious and righteous; yea, our God is merciful.

J.W. God is our God forever and ever; he will be our guide even unto death!

Master. Shall our brother's name and virtues be lost upon the earth forever?

Brethren. We will remember and cherish them in our hearts.

Master. I heard a voice from heaven saying unto me, "Write, from henceforth blessed are the dead who die in the Lord! Even so, saith the Spirit, for they rest from their labors."

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Almighty Father, in thy hands we leave, with humble submission, the soul of our departed brother.

Response. Amen. So mote it be!

* * * * * * *

S.W. In the midst of life we are in death; of whom may we seek succor, but of thee, O Lord, who for our sins art justly displeased. Thou knowest, Lord, the secrets of our hearts; shut not thy merciful ears to our prayers.

J.W. Lord, let me know my end, and the number of my days, that I may be certified how long I have to live.

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S.W. Our life is but a span long, and the days of our pilgrimage are few and full of evil.

J.W. So teach us to number our days that we may apply our hearts unto wisdom.

* * * * * * *

S.W. Behold, O Lord, we are in distress; our hearts are turned within us; there is none to comfort us; our sky is darkened with clouds, and mourning and lamentations are heard among us.

J.W. Our life is a vapor that appeareth for a little while, and then vanisheth away. All flesh is as grass, and all the glory of man as the flower of grass. The grass withereth, and the flower thereof falleth away.

Master. It is better to go to the house of mourning than to go to the house of feasting; for that is the end of all men; and the living will lay it to his heart.

Brethren. So mote it be.

CLOSING PRAYER.

Brethren. So mote it be.

Master. The will of God is accomplished.

Brethren. So mote it be.

Master. From dust we come, and unto dust we must return.

Brethren. May we all be recompensed at the resurrection of the just. AMEN.

HYMN.

Thou art gone to the grave, but we will not deplore thee,
Tho' sorrow and darkness encompass thy tomb;
The good has passed in thro' its portals before thee,
And the cassia blooms greenly to lighten the gloom.

Thou art gone to the grave; we no longer behold thee,
Nor tread the rough paths of the world by thy hand;
But the wide arms of Mercy are spread to enfold thee,
And we'll meet thee again in the heavenly land.

Thou art gone to the grave; and its mansion forsaking,
Perchance thy weak spirit in doubt lingered long;
But the sunshine of heaven beamed bright on thy waking,
And the sound thou did'st hear was the seraphim's song.

Thou art gone to the grave; but 'twere wrong to deplore thee,
When God was thy trust and thy guardian and guide;
He gave thee, he took thee, and soon will restore thee,
In the blest Lodge above where the faithful abide.